

**LIST OF DOCUMENTS REQUIRED FROM THE STUDENTS ADMITTED  
IN SESSION: 2011-12**

**1. LIST OF DOCUMENTS REQUIRED AT THE TIME OF ADMISSION IN THE INSTITUTE  
(STUDENTS ARE ADVISED TO KEEP PHOTOCOPY OF THESE DOCUMENTS ALONGWITH  
THEM FOR FUTURE USE)**

- (i) 10<sup>th</sup> Original Certificate and Photocopy
- (ii) 12<sup>th</sup> Original Mark-sheet and Photocopy
- (iii) Original Diploma/Graduation Mark sheet (in case of MBA/Lateral Entry) & Photocopy
- (iv) Original & Photocopy of UPSEE Seat Allotment Letter (In case of admission through Counseling)
- (v) Photocopy of UPSEE / AIEEE / CAT / MAT Rank Letter, if qualified (in case of Direct Admission)
- (vi) Original Receipt of the Fee Deposited at the time of Counseling in Counseling Centre (In case of admission through Counseling)
- (vii) Photocopy of Domicile Certificate
- (viii) Photocopy of Transfer Certificate / Migration Certificate
- (ix) Photocopy of Caste Certificate
- (x) Photocopy of Address Proof (any one of the Ration Card / Voter Identity Card / Driving License / Passport / Bank Pass Book / Telephone Bill / Electricity Bill)
- (xi) Original Affidavit in case of Gap Year
- (xii) Medical Certificate
- (xiii) 2 Passport Size Coloured and 2 Passport Size Black & White Photographs

**2. STUDENT WHO'S PARENTS ANNUAL INCOME IS LESS THAN 1 LAC PER YEAR AND  
WANT TO AVAIL THE TUITION FEE SCHOLARSHIP GRANTED BY THE SAMAJ KALYAN  
OFFICE ARE INFORMED TO DEPOSIT THE FOLLOWING DOCUMENTS AT THE TIME OF  
ADMISISON IN ORDER TO RELAX THE TUITION FEE PERMISSIBLE BY THE SAMAJ  
KALYAN OFFICE**

- (i) Dully filled in Samaj Kalyan Form
- (ii) Photocopy of 10<sup>th</sup> Certificate
- (iii) Photocopy of 12<sup>th</sup> Marksheet
- (iv) UPSEE Seat Allotment Letter
- (v) Original Affidavit ( Father & Student, format available with the Scholarship Coordinator and also in institute web site: [www.gnit.net](http://www.gnit.net))
- (vi) Original GAP year Affidavit
- (vii) Original Income Proof issued by Tehsildar
- (viii) Photocopy of Caste Certificate
- (ix) Photocopy of UP Domicile Certificate as issued by Tehsildar
- (x) Photocopy of Address Proof
- (xi) Photocopy of Pass Book of the Candidate issued from any Bank of Kanpur Branch
- (xii) 6 Coloured Passport Size Photograph

**3. LIST OF DOCUMENTS REQUIRED AT THE TIME OF SUBMISSION OF UNIVERSITY ENROLLMENT FORM (WITHIN 10 DAYS FROM COMMENCEMENT OF CLASSES THE EXACT DATE WILL BE ANNOUNCED BY THE REGISTRAR OFFICE ACCORDINGLY)**

- (i) Photocopy of UPSEE Seat Allotment Letter (In case of admission through Counseling)
- (ii) Photocopy of UPSEE/AIEEE/CAT/MAT Rank Letter, if qualified (in case of Direct Admission)
- (iii) Photocopy of 10<sup>th</sup> Certificate
- (iv) Photocopy of 12<sup>th</sup> Mark sheet
- (v) Photocopy of Diploma/Graduation M/sheet (in case of admission in MBA/ Lateral Entry in Second Year)
- (vi) Original T.C / Migration Certificate
- (vii) Original Affidavit in case of GAP Year
- (viii) Photocopy of Domicile Certificate
- (ix) 1 Passport Size Coloured and 1 passport size Black & White Photograph